

Roxbourne Medical Centre
Patients Participation Group
Committee Meeting
09.04.2024
at RMC at 6.30pm

MINUTES

Present.

(PPG Committee members) (JM), (KM), (NSh), (NS), (A-MW),
(JS), (FA).
(RMC Staff) (PK), (FL)
New Attendee (SS)

Apologies.

Jane Bevan(JB)

1. Thanks to PK for taking the chair.
2. SS introduced himself to the group followed by introductions from those present.
3. PK reconfirmed meeting frequency – second Tuesday every two months @18.30.
4. NSh provided feedback from CPR training session he attended on 18th March 2024 at The Ridgeway Surgery. Good attendance (9-10 attendees). Impressed with quality of training. John Jeal (St John's Ambulance & NHS) happy to provide the same for RMC. Contact details: john.jeal@nhs.net or john.jeal@SJA.org.uk. (NSh to contact re: availability.) PK requested information on paediatric CPR training.
5. A-MW gave update on coffee morning. Made contact with Paul Brogan at The Beacon Centre regarding date – proposed end of June. A-MW hopes to make contact again w/b 14th April 2024. PK will arrange for text message invitation to be sent to patients to attend to meet and discuss possible ways forward for RMC. PK emphasised that the coffee morning would not be a forum for complaints.
6. Photo board update – PK reported that this has not yet been put to staff members but will be done at next practice meeting. PK to feedback at next PPG committee meeting.

7. Single Access Model – PK explained that RMC is part of Healthsense Primary Care Network(PCN) together with six other practices. Explanation is given to patients if they are being offered appointments at an alternative practice.

8. Any Other Business - JM pointed out that the reformed PPG is approaching its first anniversary., any feedback from patients? FL has fed back to PPG committee – patients interested in the group but not interested in attending meetings.
Positive response to Newsletter.
Patchs tuition for patients – JM to let PK know availability.
FL asked if JM still willing to take photographs of staff (if required), group photograph of PPG Committee members (next meeting) and photographs of practice premises. JM agreed and will let FL know availability.
Dr. Ketan Vekaria now a partner in the practice. Dr. Vekaria was due to attend the meeting but is on A/L. FL will compile a brief resume for patients information.
Request for other professionals in the practice to attend PPG Committee meetings to enhance collaborative working.

9. Date of next meeting.
11th June 2024 @ 18:30